

THE SCHOOL DISTRICT OF PALM BEACH COUNTY, FL

SINGLE SCHOOL CULTURE © INITIATIVES 1790 NW SPANISH RIVER BOULEVARD BOCA RATON, FL 33431

PH: 561-982-0900 / Fx: 561-982-0943 www.palmbeachschools.org/SSCI/index.asp

JUNE Z. EASSA, ED.S. ADMINISTRATOR CHERYL C. ALLIGOOD CHIEF ACADEMIC OFFICER

KEITH OSWALD ASSISTANT SUPERINTENDENT

revised September 12, 2013 (pg 2)

## August 15, 2013 Bulletin #P-14647-CLS/SSCI

Contact: June Z. Eassa, PX 48881 june.eassa@palmbeachschools.org Frances Basich, PX 50929 frances.basich@palmbeachschools.org

ACTION BY: August 30, 2013

- TO: All Principals
- FROM: Cheryl C. Alligood, Chief Academic Officer VCA

## SUBJECT: SCHOOL-WIDE POSITIVE BEHAVIOR SUPPORT (SwPBS) INTERNAL COACH ASSIGNMENT AND ANNUAL MEETING INFORMATION

Single School Culture © Initiatives for Behavior (SSC-B) offers assistance and support to school centers on sustaining implementation of the SwPBS initiative as part of the Multi-Tiered System of Supports (MTSS) process.

Each school in the District has a mandated SwPBS team that has been trained in the Core/Tier 1 level of the MTSS process. An important designated position of every SwPBS team is the Internal Coach (IC). The IC's responsibilities include:

- Attending the IC informational District meetings/trainings held by the SSC-B Team
- Disseminating the information received at the District meetings/trainings to administration and the SwPBS team at the school site
- Submitting the SwPBS school meeting agendas/minutes documentation to respective SSC-B Coach
- Mentoring the SwPBS school team in development of interventions and support

The Single School Culture © Initiatives for Behavior team will conduct monthly IC trainings and updates that are pertinent to the implementation of SwPBS throughout the year. Training locations vary to accommodate as many participants as possible.

The School District of Palm Beach County Schools A Top-Rated District by the Florida Department of Education Since 2005 An Equal Education Opportunity Provider and Employer The monthly IC meeting dates/times are listed below. IC's may attend either time and either location. Attendance at these meetings is required by the Department of Justice (DOJ) Agreement.

DATE	TIME	LOCATION
Wednesday, September 11, 2013	8:30 - 11:30 ам or <del>12:00</del> - 3:00 рм	Safe Schools Institute 1790 NW Spanish River Blvd. Boca Raton – Training Room D or Seminole Ridge High School Library
Thursday, October 24, 2013	8:30 - 11:30 ам or <mark>1:00 <mark>12:00</mark> - 3:00 рм</mark>	Pew Center 9481 McArthur Blvd. Palm Beach Gardens - Room 1 or Emerald Cove Middle School Library
Thursday, November 21, 2013	8:30 - 11:30 ам or <u>1:00</u> <del>12:00</del> - 3:00 рм	FHESC Board - Room 125 or Safe Schools Institute Training Room B
Thursday, January 23, 2014	8:30 - 11:30 AM or 1:00 <del>12:00</del> - 3:00 PM	Safe Schools Institute Only All Training Rooms
Thursday, May 15, 2014	8:30 ам - 3:00 рм (full day event)	Safe Schools Institute Only All Training Rooms (IC meeting with Final Showcase of SwPBS in our schools to follow)

Please complete the attached form and fax to Frances Basich at 561-982-0943 (FX 50943) or email to <u>frances.basich@palmbeachschools.org</u> by **Friday, August 30, 2013**. This form identifies the IC at your school, the day/time of monthly SwPBS meetings, along with additional team members and faculty information. Your team will be assigned an SSC-B coach to externally support your school.

Thank you for your dedication and support of implementation of this very important initiative.

EWG/CCA/KO/JZE/FB:cm/gv/du Attachment

E. Wayne Gent, Superintendent

The School District of Palm Beach County Schools A Top-Rated District by the Florida Department of Education Since 2005 An Equal Education Opportunity Provider and Employer

Approved:

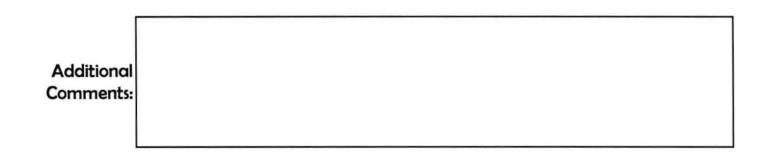
## Single School Culture © for BEHAVIOR School-wide Positive Behavior Support (SwPBS) Team/School Information SY14



School:	Principal:			
ROLES on Our Team:		Position @ School		
Internal Coach:				
Chairperson:				
Database Manager:				
# of "Highly Qualified" Team Members: Total # of Team Members:				
MEETINGS:				
Date of first meeting:	Time:	to		
For SY14, our SwPBS Meetings will be the: (1st, 2nd, 3rd, 4th, last) from to				

## STAFF MEMBERS TAKING SURVEY:

TOTAL Number of Instructional Staff on your Campus: (e.g., Administrators, Teachers, Guidance Counselors)



Please fax this form to Frances Basich at 561-982-0943 (FX 50943) or email to <u>frances.basich@palmbeachschools.org</u> by **Friday**, **August 30**, **2013**.